

<Insert First Tier Logo here, as desired>

<insert date of announcement>

**RE: Code of Conduct and Compliance Program Policies**

**ATTENTION: ALL EMPLOYEES AND DOWNSTREAM ENTITIES**

If you support CHRISTUS Health Plan's (CHP) Medicare Advantage Prescription Drug ("MAPD") and/or Prescription Drug Plan ("PDP") products for us, you should be aware of the information provided through the below links. These documents describe CHP's ethical standards and compliance program operations that we are subject to as part of our contract with CHP. CHP is required by their contract with the Centers for Medicare & Medicaid Services ("CMS") to ensure that we communicate this information within 90 days of hire/contracting and annually thereafter to any of our employees and/or downstream entities that we use to service their MAPD/PDP products.

[CHRISTUS Code of Ethics](#)

CHRISTUS Health Plan Medicare Compliance Program Policies & Procedures are attached.

Regards,

<Insert First Tier's leadership name/title>